The Board of Directors met at 4:00 PM on Monday, March 31, 2008 at the Regional Enterprise Tower in the A. E. Hunt Conference Room. Present were Board members: Mr. Rick Pierchalski, Chairman, Mr. Rob Jones, Mr. Dan Griffin, Dr. Herman Jones, Mr. Stanley Parker, Ms. Dusty Elias Kirk, and Ms. Connie Yarris. Chief Counsel Jim Norris, Executive Director, David Donahoe, Andy Baechle and Clarence Hopkins from County Parks as well as RAD staff and members of the public were also present. Notice of the meeting was published in accordance with the Act and By-laws and posted on the District Website.

The Chairman stated that he would like to enter into the record that the District has been notified that County Council confirmed the reappointments of Ms. Kirk, Mr. Griffin and himself to serve an additional term on the Board. Also, as the first meeting of the year this would constitute the “annual” meeting with officers elected.

Public Hearing and Comment Period

As required by law, the Chairman opened the meeting for public comment prior to proceeding with the agenda.

Glenn Walsh of Mt. Lebanon asked the Board to use its influence to have the Carnegie Library reopen the North Side Library branch until the new building is finished.

Minutes

There were no corrections or additions to the minutes of the November 26, 2007 meeting. Mr. Griffin moved approval with Ms. Yarris seconding the motion and the minutes were unanimously approved.

Treasurer’s Report

Mr. Parker gave the following report:

Board Members:
Tax revenue for the first quarter of 2008 totals $20.6, which is about a 4% increase over the first quarter of 2007. The county outpaced state sales tax revenue during this quarter. The budget assumed a decline in tax revenue spread evenly throughout the year so these returns are better than budget as well. State and local estimators still believe that sales tax returns will decline during the year and remind us that the first quarter revenue includes the last two months of 2007 sales.

The news is not as positive on interest earnings. Since December, interest rates available to the District have fallen from just over 4% to around 2% with further declines predicted. Due to timed investments the first quarter earnings will meet budget but the remainder of the year is likely to produce lower than budget returns in this category. The lower rates are caused by the Federal Reserve efforts to stimulate economic growth, which is important to the District’s long term fiscal health.

With the positive first three months, the District advanced the quarterly and yearly annual grant operating payments to assets by one month. Year 2008 grant payments to date total $19.7 million. The District also paid out $79,000 in Renaissance Grant payments during this period.

The 2007 annual audit was completed during the first quarter and a report is expected shortly. The audit will be available for public inspection at the office and will be posted on the District’s web site.

Thank you.
Stanley J. Parker, Treasurer

As there were no questions, Mr. Pierchalski asked that the Treasurer’s Report be received and filed.

**Election of Officers**

Mr. Pierchalski stated that the by laws provide for the election of four officers, Chairman, Vice Chairman, Secretary and Treasurer. The board may elect assistant officers either from the board or staff as it sees fit. The officers elected serve until the next annual meeting.

The by laws do not outline a procedure for the election, so the District follows the “floor nominations” procedure outlined in Roberts Rules of Order.

Mr. Pierchalski opened the floor for nominations for the office of Board Chair.
Mr. Pierchalski, with Ms. Yarris seconding, nominated Ms. Kirk to be Chair. There were no other nominations so the nominations were closed. The Board voted unanimously in favor of Ms. Kirk becoming Chair for 2008.

At this point Mr. Pierchalski turned the meeting over to Ms. Kirk who thanked him for his two years of service to the District and for the new ideas and energy he brought to his role as Chair. The comments were greeted with supportive applause from the board and audience.

Ms. Kirk then opened the floor for nominations for the office of Vice Chair.

Mr. Griffin was nominated by Ms. Yarris with Mr. Parker seconding the nomination. As there were no other nominations, Ms. Kirk closed the nominations. This was followed by a unanimous vote in favor of Mr. Griffin being the Vice Chair for 2008.

Ms. Kirk called for nominations for Secretary.

Mr. Pierchalski nominated Ms. Yarris with Mr. Griffin seconding the motion. As there were no other nominations the Board unanimously approved the election of Ms. Yarris as Secretary.

Ms. Kirk called for nominations for Treasurer.

Mr. Pierchalski nominated Mr. Parker to remain as Treasurer. There were no other nominations, therefore, Ms. Kirk closed the nominations. The Board unanimously approved Mr. Parker to remain as Treasurer.

Ms. Kirk informed all that in order to certify the minutes and attest documents, she recommended the re-election of the Executive Director as Assistant Secretary/Treasurer. The Board unanimously approved.

Appointment of Committees

Ms. Kirk advised that the by laws provide for the appointment of committees. In the past, the District worked through three standing committees, Allocations, Library and Audit and a liaison with the Advisory Board. Other committees are appointed on an as needed basis. The Chair is given the duty to assign committees subject to approval of a majority of the Board.

Ms. Kirk appointed Mr. Griffin, Mr. Parker and Mr. Pierchalski to the Allocations Committee. All Board members voted to approve the committee assignments.
Ms. Kirk appointed Mr. Rob Jones, Mr. Pierchalski and Ms. Yarris to the Library Committee. The Board voted unanimously to approve the committee assignments.

Ms. Kirk appointed Dr. Jones, Ms. Kirk and Mr. Griffin to the Audit Committee. There was unanimous approval for the committee assignments.

Ms. Kirk appointed Ms. Yarris to be the Advisory Board Liaison. The Board voted unanimously for Ms. Yarris to be appointed the Advisory Board Liaison.

Ms. Kirk appointed herself, Mr. Griffin, Ms. Yarris and Mr. Parker to the newly created Executive Committee to handle administrative issues. The Board voted unanimously to approve this newly created committee and the assignments.

Ms. Kirk also announced her intention to create a Connections Committee, which would look into the sharing and conserving of asset resources.

**Executive Director’s Report**

a. **Allegheny County Regional Park’s Long Term Plan**

Mr. Donahoe gave a presentation on and recommended approving the Allegheny County Regional Parks’ Long Term Plan. He also recommended that the county and city finalize the study of their potential regional parks merger by the end of the current contractual asset agreement, December 31, 2009. He then introduced Mr. Baechle and Mr. Hopson for questions.

Mr. Griffin asked if they had looked at the challenges or merging urban and suburban parks. Mr. Baechle said that the county executive had expressed support of merging the regional parks and that a study was being undertaken by the Economy League on this issue although a completion date for the study was not known.

Mr. Pierchalski asked what impact the increased RAD funding would have on the county parks. Mr. Baechle said that deferred maintenance and increased programming would be undertaken.

Ms. Kirk asked if the new county parks foundation would be dedicated only to county parks. Mr. Baechle said that while a merged fund raising effort was explored it was ultimately decided to have a foundation dedicated to the county parks. He was not able to respond to a question about the timing of the fund raising noting that they are just starting the effort.
Ms. Kirk then asked if there were to be two studies about the merger of the parks. Mr. Donahoe said that it was his understanding that the Economy League would undertake the study and at the end of it the county and city would decide whether to accept the recommendations. Ms. Kirk asked Mr. Baechle to report back to staff on the timing of the study.

Mr. Pierchalski moved approval of the plan, seconded by Mr. Griffin. The motion carried unanimously.

b. **Authorization for conversion of computer system to dedicated server**

Mr. Donahoe asked the Board’s permission to use up to $6,000 of unspent funds in the office relocation project for conversion of the present computer system to a dedicated server. Mr. Donahoe pointed out that the Board would have access to the files with this new server. Mr. Jones motioned for approval with Mr. Griffin seconding the motion. It was unanimously approved by the Board.

c. **Grant Extension Allegheny Land Trust**

Mr. Donahoe indicated that as a result of the Audit process several of the outstanding capital grants awarded to the Allegheny Land Trust needed formal extensions to 12/31/08. In response to Mr. Pierchalski’s question, Mr. Donahoe said the extensions were needed in order to coordinate the various funding sources and that the projects were ready to go.

Ms. Yarris motioned for approval of the following grant extensions to 12-31-08 of and Mr. Griffin seconded:

<table>
<thead>
<tr>
<th>Year Authorized</th>
<th>Project</th>
<th>Grant Amount</th>
<th>Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>2005</td>
<td>Montour Trail Bridge construction – PineyFork Run Bridge</td>
<td>$22,500</td>
<td>$16,026.65</td>
</tr>
<tr>
<td>2005</td>
<td>Panhandle Trail Safety improvements (Old Noblestown Road - North and South Fayette)</td>
<td>$15,000</td>
<td>$6,317.98</td>
</tr>
<tr>
<td>2005</td>
<td>Rachel Carson Trail – construction of 1.1 miles in McCandless and Pine Twps. Between route 910 and Richard Road</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
<tr>
<td>Year</td>
<td>Project Description</td>
<td>Amount 1</td>
<td>Amount 2</td>
</tr>
<tr>
<td>------</td>
<td>-------------------------------------------------------------------------------------</td>
<td>----------</td>
<td>----------</td>
</tr>
<tr>
<td>2007</td>
<td>Montour Trail Bridge construction – PineyFork Run Bridge</td>
<td>$18,500</td>
<td>$18,500</td>
</tr>
<tr>
<td>2007</td>
<td>Panhandle Trail drainage and safety improvements (North and South Fayette)</td>
<td>$18,000</td>
<td>$18,000</td>
</tr>
<tr>
<td>2007</td>
<td>Rachel Carson Trail – construction of 1.1 miles in McCandless and Pine Twps. Between route 910 and Richard Road</td>
<td>$18,000</td>
<td>$18,000</td>
</tr>
</tbody>
</table>

The Board unanimously approved the above grant extensions.

d. **PACDP Update and Review**

Mr. Donahoe gave a brief update and presented a schedule for the PACDP conversion to the board. He informed the Board that a training session is scheduled for May 8th for all assets. In response to Mr. Griffin’s question, Mr. Donahoe said there will be a separate section for information needed that is not part of the PACDP system. Mr. Donahoe responded to Dr. Jones that the PACDP does not handle questions on diversity but this would still be part of the application.

e. **Renewal of insurance policies**

Mr. Donahoe informed the Board that all of the following insurance policies held by the District have been renewed:

1. General Liability Package
   St. Paul Travelers
   Premium $522

   A. General Liability -- Each Occurrence Limit $1,000,000
   Maximum amount the carrier is obligated to pay each injured party
   seeking recourse as the result of an occurrence covered under the liability policy.

   B. Products -- $2,000,000
   Losses suffered from injury by a company’s product -- this is part of the package though not applicable to ARAD.

   C. General Aggregate -- $2,000,000
Maximum the carrier will pay during the time of the policy for all losses.

D. Medical Expenses -- $5,000
Provides medical payments to persons seeking recourse for injury on premises. This benefit pays regardless of insured’s negligence.

E. Fire Liability -- $300,000
Provides coverage for your legal liability resulting from fire damage to the portion of the building which you lease.

F. Hired & Non-Owned Automobile -- $1,000,000
Provides coverage for employer against liability caused by an employee driving personally owned vehicle for business purposes. Each employee is required to carry own insurance, this is for excess for the company only.

G. H. Property -- $65,200 with $1,000 deductible
This provides for coverage of personal property and computer hardware.

2. Excess Liability Umbrella Policy -- $1,000,000
St. Paul Travelers
Premium $435

3. Workers Compensation
St. Paul Travelers
Premium $1,915
As required by the laws of Pennsylvania.

4. Bond (Crime)- $500,000
St. Paul Travelers
Premium $425 (three years, second year)

This bond covers all dishonest acts such as larceny, theft, embezzlement, forgery, and misappropriation by employees acting alone or as a team.
There is a $5,000 deductible.

5. Directors and Officers -- $1,000,000
AIG – National Union
Premium $7,527
Coverage when a director or officer commits a negligent act or omission or misstatement and a successful libel suit is brought against the insured or its directors and officers. This policy also covers sexual harassment, discrimination and wrongful termination.

Total 2008 Premiums $10,824

f. Seventh member election process

Mr. Donahoe reviewed this process with the Board. Letters inviting nominations will be sent to regional economic and community development organizations. An
ad will be placed in the newspapers as well. The nomination deadline is May 2, 2008. The Board will vote on this seat at the May meeting. In response to a question from Mr. Griffin Mr. Donahoe said that the 7th member must meet the same eligibility criteria as all members. He also invited Board members to submit names of organizations to receive nomination letters.

As Mr. David Tessitor was late in arriving, Ms. Kirk allowed him to speak on the Carnegie Library at this point. Mr. Tessitor of the North Side thought that the Board should use its influence to reopen the North side Branch of the Carnegie Library until the new branch is constructed. He alerted the Board to the possibility that the new construction may be delayed as a result of the failure of Carnegie Library to undertake necessary reviews.

Adjournment

As there was no further old/new business, Ms. Kirk adjourned the meeting at 5:00pm.

Prepared by

David L. Donahoe
Assistant Secretary