The Board of Directors met at 3:00 PM on Thursday, February 23, 2017 in the Gold Room of the Allegheny County Courthouse in Pittsburgh. Present were Board members: Chair, Ms. Dusty Kirk, Mr. Daniel Griffin, Ms. Jackie Dixon, Ms. Sylvia Fields, Mr. Don Linzer, Dr. Daniel Rosen and Mr. Tony Ross, via phone. Chief Counsel Mr. James Norris also participated via phone. Others in attendance included Executive Director Mr. Rich Hudic, staff and members of the public. Notice of the meeting was published in accordance with the Act and By-laws and the agenda was posted on the District website.

Ms. Kirk opened the meeting by acknowledging the retirement of longtime Citizen’s Advisory Board member Liane Norman, who was not present. Kirk said Liane is a Pittsburgh treasure and asset herself. “An accomplished author and arts advocate, she has served the public with distinction in so many ways for so many years. As she retires from the Advisory Board we wish her well and thank her for her service. We are better off in the County because of her participation.”

**Public Comment/Hearing Period**

The Chair then indicated that no one registered to speak and that this meeting would serve as a public hearing as project grant awards would be proposed.

**Minutes**

The first item on the agenda was consideration of the minutes of the meeting of December 1, 2016. As there were no additions/corrections, Mr. Griffin moved approval with Ms. Dixon seconding. The motion was unanimously approved.

**Treasurer’s Report**

Ms. Fields submitted the following report:

**Board Members:**

I am pleased to submit the following report on RAD’s financial position.

Year to date sales tax revenue through February is $17.0 million, which is $187,000 more than our projected 2017 budget. By comparison, this represents a 7% or $1.2M decrease of actual revenue from the same time last year. The two months ending February represent sales that took place in November and December 2016. February is typically our highest month.

The District has distributed $13.6 million in 2017 grants to date, mostly to contractual and multiyear assets, along with a few capital grant payments. In March, the first quarterly payments to larger assets
will be released. District staff is currently processing about 100 grant agreements needed to implement the 2017 budget. At this time 97% of 2016 close out reports have been submitted.

The District’s independent audit is in process. Field work was completed in January and we expect a report in early March. The Audit Committee will be convened to review the report with the auditor and will then report to the full board.

Respectfully submitted,
Sylvia Fields
Treasurer

The Chair directed that the report be received and filed.

**Project Review Committee**

The Chair called on Dr. Rosen to present the report of the Project Review Committee.

Board Members:

The Committee met to review Special Project applications received since our last meeting. Based on that review, we are advancing three of the grant submissions at this time.

1) A Connection Grant in the amount of $500,000 to the Pittsburgh Cultural Trust. The Pittsburgh Cultural Trust and the African American Cultural Center are continuing their collaborative effort to manage and enhance programming at the August Wilson Center. The Pittsburgh Cultural Trust with its theater management expertise is able to provide building management services. The Trust is providing scheduling and booking of events, financial services, marketing, ticket sales and event support. The Trust reported that the Center will host 200 distinct events including 150 performances, exhibits and community events in 2017. Expenses total $2.4 million, including building operations and maintenance. Total revenue includes earned revenue of $471,000 with balance in contributed support from foundations and the RAD grant.

2) A Connection Grant in the amount of $15,000 to the Three Rivers Young Peoples Orchestras for a joint chamber music project with the Pittsburgh Youth Symphony Orchestra. The program is in its second year. The total cost of the program is $102,000 mostly for salaries of the coaches, and a program manager and assistant. Three Rivers Young Peoples Orchestras has received other grant funding and will also use its own funds toward the project. In 2017, the program has 21 chamber ensembles (90 students) which will perform in many community locations. Performances have been held at libraries and day care centers. Although the Committee is not recommending the total request, which was $25,000, this additional support will assist the orchestras to continue to build on the success of the new program and to cover some initial costs.

3) An Accessibility Grant in the amount of $6,300 to the Pittsburgh Cultural Trust to purchase and install two automated openers at the Byham Theater’s main and box office doors. This was the total grant
request. The Byham Theater, a 1,300 seat theater, is used by a variety of arts groups, including Pittsburgh Musical Theater, Pittsburgh Dance Council and other small to mid-size art groups.

The Committee found that these grant requests meet the criteria established for the program and commended assets for working together to reduce duplication. The District’s budgeted $625,000 for project grants in 2017. If these grants are approved, there would be a balance of $103,700 for future requests.

Submitted by

Project Review Committee
Dusty Kirk, Danny Rosen and Tony Ross

Mr. Linzer moved approval of the grants, seconded by Ms. Fields and it was approved unanimously.

Library Committee

The Chair called on Ms. Fields to present the report of the Library Committee.

Board Members:

Much progress has been made since our last board meeting. A request for proposals was issued in mid-January seeking consultants to conduct a special operational review of the Allegheny County Library Association (ACLA) and Carnegie Library of Pittsburgh (CLP) and recommend the actionable items of how library services should be structured as outlined in the Report of the County-City Library Service Panel – 21st Century Library Service in Allegheny County.

Five proposals have been received by the February 10th deadline. Staff and the Library Committee will be thoroughly reviewing the submissions with our goal to select a finalist by the end of March.

This progress report update is respectfully submitted by the RAD Library Committee.

Submitted by
Dusty Kirk, Sylvia Fields, Danny Rosen

In response to a question about timing of the process, Ms. Kirk said the Library Committee would be meeting in the next two weeks to review the rfp submissions. After that meeting the committee will seek feedback from the Carnegie Library and Allegheny County Library Association. Mr. Hudic said pending which proposal was accepted, the time frame was around 16-20 weeks to complete the project. Ms. Kirk said this project was a large undertaking and that we are enlisting the assistance of the libraries.
Report of the Executive Director

Mr. Hudic said the Annual Spring gathering for the Citizen’s Advisory Board would be held on March 21st at the City of Asylum. He mentioned staff would be scheduling some committee meetings. He noted that we successfully transitioned our financial software and thanked Diane Hunt for accomplishing the task. Finally, he noted it was an honor to have worked with Ms. Kirk as chair during the past 18 months as he transitioned into the executive director’s role.

New Business - 2017 Board Reorganization

Ms. Kirk thanked her fellow board members, staff, chief counsel and the advisory board members for all their hard work during her time as chair.

The Chair asked Mr. Hudic to conduct the nomination & election process that will select officers for calendar year 2017. There were single nominations for each office with the results as follows:

<table>
<thead>
<tr>
<th>Office</th>
<th>Nominee</th>
<th>Nominated By</th>
<th>Vote Tabulation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chair</td>
<td>Dan Griffin</td>
<td>Dusty Kirk</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Vice chair</td>
<td>Dusty Kirk</td>
<td>Don Linzer</td>
<td>Unanimous</td>
</tr>
<tr>
<td>Secretary/Treasurer</td>
<td>Sylvia Fields</td>
<td>Dan Rosen</td>
<td>Unanimous</td>
</tr>
</tbody>
</table>

Mr. Ross nominated Mr. Hudic as Assistant Secretary/Treasurer and it passed unanimously.

Appointment of Committees

Mr. Griffin provided a brief tribute to some of the accomplishments at RAD during Ms. Kirk’s tenure as chair. He specifically pointed out that we have successfully moved to RAD 2.0!

Mr. Griffin then made the following Board committee appointments and all were unanimously approved by the Board:

<table>
<thead>
<tr>
<th>Committee</th>
<th>Members</th>
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</thead>
<tbody>
<tr>
<td>Allocations</td>
<td>Dusty Kirk, Don Linzer, Tony Ross</td>
</tr>
<tr>
<td>Library</td>
<td>Sylvia Fields, Dusty Kirk, Dan Rosen</td>
</tr>
<tr>
<td>Audit</td>
<td>Dan Griffin, Don Linzer, Tony Ross</td>
</tr>
<tr>
<td>Project Review</td>
<td>Jackie Dixon, Sylvia Fields, Dan Rosen</td>
</tr>
</tbody>
</table>

Mr. Griffin appointed Ms. Dixon as the advisory board liaison.
Adjournment

The meeting was adjourned at 3:30 PM.